



The PCS Cheltenham Practice Management System

SUPPLIERS

The PCS Cheltenham Practice Management System provides one place to keep all your suppliers details. Not only name and address details, but contact names, telephone and fax numbers, account numbers etc. This information can easily be accessed on screen or printed to produce your own unique telephone directory.

Each supplier has it's own notes page where a practice can store details of special ordering procedures, details of items about to be discontinued, or simply the dates of the sales reps next holiday.

The powerful search facility is also available within the Suppliers System. It is useful to record the different brand names a company carries, and use the search facility to quickly find the supplier for a particular brand.

The Suppliers System also offer the ability to print address labels for selected companies. This may be a sheet of 24 labels for one company to use when sending frames to be glazed, or for the local Doctors surgeries. Alternately, it can produce one label for each company at the end of the month when paying invoices.

STOCK CONTROL

Stock Control becomes an automatic process with the PCS Cheltenham Practice Management System. Accurate stock valuation is available at the press of a button. Re-ordering becomes as simple as printing a report. All a practice needs to do is log new stock as it arrives.

The stock system is designed to adapt to your requirements. This may be simple stock control by product type (men's metal frame, ladies metal frame, unisex metal frame etc.) Or can be set to record precise size and colour combinations of individual models. And it's not just frames. The system covers all items sold within a practice, including contact lenses, solutions, cases cords, even tints and coatings if required.

Each product can have it's own VAT rate. This is especially important with the specific rules relating to the sale of spectacles. But when used in conjunction with the Till System (see below), VAT headaches become a thing of the past.

The system allows a practice to program in a mark-up formula to assist with product pricing. This formula can be as simple or sophisticated as a practice requires, and uses the cost price of an item to suggest it's retail value. Profit is also calculated on each item, and can be used to highlight low profit items. Price labels can be produced, and the system will print bar codes if required.

TILL

All the functions of an electronic cash register can be performed through the PCS Cheltenham Till System. You have no need for a cash register as the sales are entered directly into the computer. This has three main advantages over a conventional till.

First, sales can be logged against a patient, building up a history of purchases for an individual. Secondly, items sold are automatically deducted from the

Patient Recall.

Auto Addressing.

Marketing.

Contact Lens Administration.

Suppliers.

Stock Control.

Till & VAT.

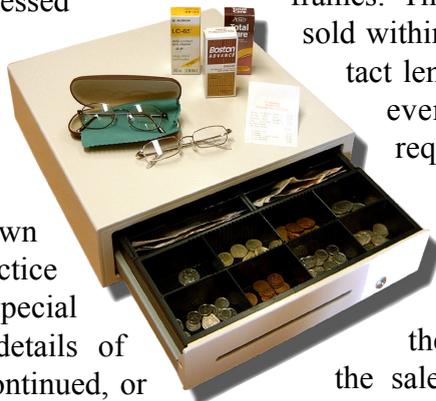
Practice Accounts.

Dispensing Orders.

Clinical Records.

Appointments.

Statistics.



Stock System. And finally, VAT is apportioned correctly on each item sold, as requested by H.M. Customs and Excise.

In use, the system is both fast and simple. Type the short stock codes (or scan the labels with a bar code reader), confirm the pricing, and record any initial payments or deposits. A fully itemised receipt is produced, showing the patient what they have purchased, and any balance owing.

The system allows any number of payments to be made against an invoice, and provides detailed information for cashing up at the end of day. Other reports include practice turnover, profit by individual item, product group (frames, solutions etc.) and even by invoice.

The Till System provides a complete audit trail of every sale. This not only allows the practitioner to see exactly how the business is doing, but also provides additional security.

PRACTICE ACCOUNTS & VAT

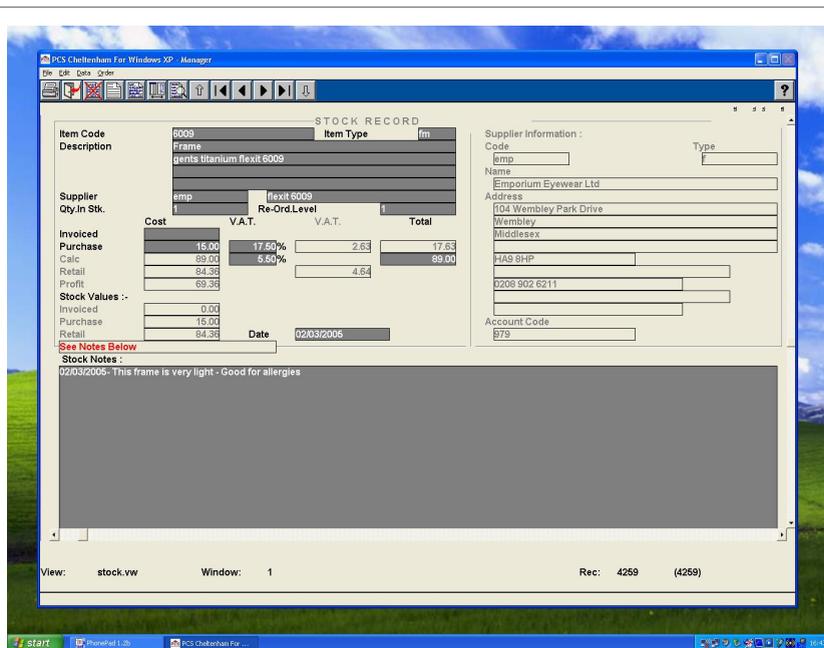
Why spend hours each month sorting through invoices and statements or spend money on unnecessary

accountants bills when this Practice Management System can do the job for you? As with all aspects of the system, the Accounts function is simplified by requiring the input of minimal details regarding the payments a practice makes.

Put simply, the Accounts System produces your 'Trial Balance Sheet'. A practice records when a payment is made, who it is paid to, what it was for, and whether it included VAT or not. From this the system can produce an annual trial balance sheet to present to your accountant, greatly reducing accountancy bills. Interim reports are available to see the state of the accounts at any time.

Transactions can be viewed by supplier, by type (show all frame purchases, advertising costs, repair and renewal etc.), or in date order to do a Bank Reconciliation. Quarterly VAT figures are also produced with ease.

The accounts system keeps a complete history of every payment made, and these payments can be reviewed, and compared many years later.



- ☑ Suppliers/Doctors Address Book
- ☑ Quick & Easy Stock Valuation.
- ☑ Multiple Stock Mark-Up Formulas.
- ☑ Simple Re-Order Procedure.
- ☑ Full Integration between Stock & Till Systems.
- ☑ Complete History for Each Item Sold.
- ☑ Full VAT Analysis.
- ☑ Compatible with all VAT methods.
- ☑ Links to Dedicated Till Printer & Cash Drawer.
- ☑ Integrated Practice Accounts System.